

## BOARD OF DIRECTORS MEETING

Tuesday, June 29, 2021 \* 8:30 a.m.

Teams Meeting

**Present:** John Birney, Heidi Rand, Jenn Hale, Paul Schandel, Carol Court, Andy Dance, Kristen Perry, Shane Carter, John Endara, Patricia Boswell, Nancy Rizzo, Sandra Emery, Joel Rosen, Cathy Twyman, Bev Johnson, Roger Thayer

**Excused:** Piroska Pazaurek, Janine Killmer, Jennifer Overley, Pat Patterson

**Absent:** Donald O'Brien, Alex Szinegh

**Non-Voting:** Present: Sharlene Barhoo, Dona Butler  
Absent: Robert Snyder, Dmitriy Shevchenko, Wendy Reaves

**ELCFV Staff:** DJ Lebo, Heather DiRenzo, Lisa Brantley, Allison Miller, Melanie Barclay, Kim Kania, Jancy Long

**Guests:** None

<i>Agenda Item</i>	<i>Summary/Discussion</i>	<i>Action/Follow-Up</i>
<b>Welcome/Roll Call</b>	The Interim Chair, John Birney welcomed everyone and called the virtual meeting to order at 8:30am. Quorum was confirmed.	<b>No Action Required.</b>
<b>Public Input</b>	None	
<b>Form 8B – Conflict of Interest</b>	None	
<b>Consent Agenda</b>	<ul style="list-style-type: none"><li>• Agenda</li><li>• Minutes – May 2021</li><li>• Financial Statements – April 2021</li><li>• 20/21 Budget Amendments</li><li>• 21/22 Anti-Fraud Plan</li><li>• Policy # BD01 – Board of Directors</li><li>• Policy # HR04 – Benefits and Leave</li></ul>	<b>Motion made by Cathy Twyman and seconded by Shane Carter to approve the Consent Agenda. Motion Carried.</b>
<b>Public Awareness</b>	<p><u>Annual State of the Coalition</u> – Every June, the ELC Directors deliver a presentation to the Board highlighting their staff accomplishments for the previous year. A few are listed below. Even with COVID, the ELC has prevailed.</p> <p><u>Allison Miller, Community Partnerships:</u> Grants –</p> <ul style="list-style-type: none"><li>• Lead on the HMG grant - \$134,000</li><li>• Family Supports - \$530,000</li><li>• 3T's - \$21,000</li><li>• United Way – DPIL - \$50,000 (to sustain enrollment)</li></ul>	

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	<p>Outreach –</p> <ul style="list-style-type: none"> <li>• 22 events held</li> <li>• 209 internal ticket requests</li> <li>• DPIL – Volusia – 41% increase in enrollment</li> <li>• DPIL – Flagler – 15% increase in enrollment</li> <li>• Two Duck Races – <ul style="list-style-type: none"> <li>○ Sept – raised \$14,500 – (virtual)</li> <li>○ April – raised \$19,144</li> </ul> </li> </ul> <p>Data –</p> <ul style="list-style-type: none"> <li>• 159 data requests</li> <li>• Building modules for the new Webauthor Project</li> </ul> <p><u>Kim Kania – Family Services:</u></p> <ul style="list-style-type: none"> <li>• School Readiness – 6,290 enrolled</li> <li>• Files touched by staff – 37,977 (last year – 15,271)</li> <li>• Children pulled from Wait List – 2,570</li> <li>• Resource &amp; Referral Intakes - 662 Families were provided referrals to services (job listings, housing assistance, etc.)</li> <li>• VPK – 3,642 enrolled, but parents are not using their COE's, resulting in a big decline statewide.</li> </ul> <p>Help Me Grow (HMG) –</p> <ul style="list-style-type: none"> <li>• Children screened virtually – 413 (last year – 422)</li> <li>• Board Member, Shane Carter has agreed to be an advocate for this program allowing us to partner with Palmer College for screenings.</li> </ul> <p>Family Supports – 15 families have committed to work with family advocates on staff.</p> <p>3T's –</p> <ul style="list-style-type: none"> <li>• Hosted three block parties with providers</li> <li>• 95 families registered</li> </ul> <p>Daytona State continued partnership for hearing &amp; vision screenings.</p> <p><u>Melanie Barclay – Financial Services</u></p> <ul style="list-style-type: none"> <li>• 11 Notice of Awards versions received from OEL for a total of \$11 million dollars and many budget revisions throughout the year.</li> <li>• SR Monitorings since April– 78</li> <li>• VPK Monitorings since April – 83</li> <li>• \$2.8 million dollars in funding and supplies distributed to 259 programs.</li> </ul>	

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	<p><u>Jancy Long – Quality &amp; Inclusion</u></p> <ul style="list-style-type: none"> <li>• SR CLASS Assessments – 127 required &amp; completed Score range is 0-7 with an average score of 5.02. Half of our providers are considered “high quality”.</li> <li>• Quality Improvement Program (QIP) – 21 low performing providers currently participating. Staff work with them for 12 months providing TA to prepare them for re-assessment. This has shown to be successful.</li> <li>• Professional Development Grant – providing curriculum, training, iPads and instruction kits for teachers.</li> <li>• Mental Health Training for provider staff on <u>Conscious Discipline</u> to assist children with managing their thoughts and emotions.</li> <li>• Coordinated several events to safely distribute PPE supplies to providers in need.</li> </ul> <p><u>Florida Scorecard</u> – In an effort to improve Florida’s economy and create a path to prosperity for all zip codes, the Chamber has created this tool that anyone can access for current information at any given time. The Goal by 2030 is to improve Florida’s talent pipeline for a better workforce and to decrease the number of children living in poverty.</p> <p><u>COVID-19 Updates -</u></p> <ul style="list-style-type: none"> <li>• We continue to follow the CDC guidelines.</li> <li>• ELCFV offices will reopen to the public on July 1<sup>st</sup>.</li> <li>• Staff returning to provider visits for supports other than just monitoring &amp; CLASS in August .</li> </ul> <p><u>EFS MOD</u> –</p> <ul style="list-style-type: none"> <li>• Communication with OEL has greatly improved with the new MIS Deputy Director. Several new programmers have also been hired permanently.</li> </ul> <p><u>Provider Reimbursement Rate Update -</u> The Board voted in March to realign provider reimbursement rates consistent with ELCFV’s history of Flagler and Volusia Counties having the same rate structure as well as family homes and center-based care having the same rate structure.</p> <p>Staff submitted a request to OEL which was denied. Coalition will revisit in new fiscal year.</p> <p><b>Committee Reports</b> <u>Family Engagement</u> – Promoting the 3T’s Project.</p> <p><u>Finance</u> – Next meeting: 7/27/21</p>	

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	<p><u>Fundraising</u> – The next Annual Duck Race will be held on 4/23/22 at the Tomoka Outpost. The new location proved to be a very good choice with many favorable comments.</p> <p><u>Legislative</u> – DJ sent thank you notes to legislators in our area and those on the committees helpful to the passage of HB419/SB1282</p> <p><u>Quality</u> –</p> <ul style="list-style-type: none"> <li>• CareerSource is developing a training to assist with recruitment &amp; retention of staff in child care programs.</li> <li>• Several professional development opportunities are being offered.</li> </ul> <p><u>CEO Report</u> –</p> <ul style="list-style-type: none"> <li>• Important to participate at the local and state level to make a difference in our community.</li> </ul>	
<b>Provider Support - Quality</b>	<u>Provider Spotlight</u> – <b>Lovely Daycare &amp; Learning Center, Inc. in Holly Hill.</b> SR contracted for 26 years. They have a 5.78 CLASS Score.	
<b>Member/Comment Announcements</b>	The committees need working members. The Chair asked members to volunteer to serve on at least one (1) committee.	
<b>Adjourn</b>	Meeting adjourned at 10:15 am. The next Board meeting will be held <b>in-person</b> at 8:30am on Tuesday, August 24, 2021. Location to be determined.	

**JUNE 29, 2021 Board Minutes Approved:**

*Paul Schandel*

*Paul Schandel, Board Secretary*  
*Early Learning Coalition of Flagler & Volusia*

August 24, 2021

*Date*