



# Department of Children and Families Employment Bulletin Board

The Department of Children and Families' Child Care Program Office offers a tool for Child Care Facilities to advertise available positions.

You are required to have one of the following to view the Job Listings:

- National Early Childhood Credential (including National CDA)
- Education qualifications
- Birth-Through-Five Child Care Credential
- Director Credential

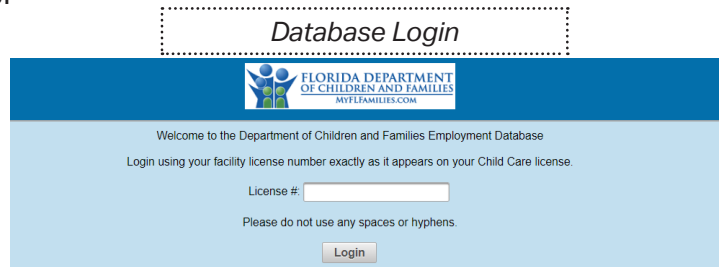
## Providers

### How To Post An Ad:

<https://training01-dcf.myflorida.com/jobboard/login.xhtml>

Use the following steps to post your ad:

1. Enter your exact Child Care License Number
2. You are taken to the employment database
3. Choose "Make Director Ad" or "Make Staff Credential Ad"
4. Create the position summary
5. List position requirements
6. Specify dates to run
7. Input provider contact information



## Applicants

### How To View Ads:

<https://training01-dcf.myflorida.com/studentsite/admin/login.jsf>

Use the following steps to browse job openings:

1. Login to the Child Care Training Portal with your email address and password.
2. On the main menu select, "Job Openings."
3. Select county you desire
4. Browse job openings
5. Contact the provider to apply

