ARPA Continuous Quality Improvement Grant

Provider Instructions

This grant is only applicable to providers that are contracted with a local Early Learning Coalition for SR and/or VPK Services and your **CLASS score must be 5 or higher.**

Once you have completed your application for the Provider Eligibility and have been approved by the Coalition, you can begin your application for the Early Learning Bonuses. You can login to your Webauthor account by navigating to the URL below:

https://elcfv.webauthor.com/go/fx_arpa/default.cfm

When you log into Webauthor, your home screen should look like the one below. Click on the button labeled "ARPA" to view your submitted/approved applications.

Once you see your applications, you will be able to apply for funding on any of the applications that are showing approved in green on the right side of the screen. This overview is to help you apply for the Continuous Quality Improvement Grant, which you can access by clicking the gray button labeled "Continuous Quality Improvement."

Next you will fill out the most recent CLASS score and the date you received it.

Continuous Quality Improvement

The purpose of this funding is intended to positively affect outcomes for children at scale by improving adult-child interactions through training early learning teachers, staff, and administrators to support CLASS implementation at SR and/or VPK contracted providers with a CLASS composite score of 5 or higher.

SR and/or VPK contracted providers will have the opportunity to apply for funding to develop/implement a program to:
- Support effective interactions, and/or
- Strengthen business and leadership practices, and/or
- Support child assessment and screening with reliability, and/or

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CLASS Date is required

CLASS Date *   📅 [   ]

CLASS Score *   [Select One   ⌄]

In the following section, you will enter all your training plan information.

Application Details

Please provide a brief overview of your training plan, including priorities, weekly goals, and planned outcomes.

Training Plan *ⓘ [   ]

Priorities * [   ]

Weekly Goals * [   ]

Planned Outcomes * [   ]

Trainings   Programs must provide a minimum of 24 hours of training time for directors and staff. Training can include live coaching, live or virtual instruction, individual and group instruction, and other competency-based skill development exercises. Please provide the following information about the course/training(s) to be utilized in your training plan.

Course Title	Course Provider	Course Description	Training Format	Course Cost	Hours

Add More

Use the blue "Add More" button to add additional trainings that will be included in your Quality Improvement Plan.

Training Plan Start Date *	📅				
Training Plan End Date *	📅				

Training Participants * — Please list the names and position of staff who will attend the training. Directors must participate to ensure the entire programs benefits from the same preparation, work, and support.

Participant Name	Position	

Add More

Budget — Please provide a proposed budget below. Funds can be used to cover any program costs, including compensating employees for their training time.

Line Item	Description/Justification	Proposed Budget	Amount Spent	Amount Remaining	

Add More

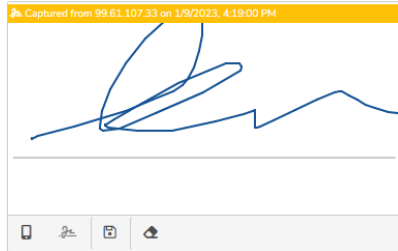| Total Budget	$	0

You will then indicate the dates of the training plan, who will be participating, and the total anticipated budget for the Quality Improvement Plan.

You will select the "Add More" button to add the participants that will be involved. You will select the "Add More" button under budget to upload additional line items to your budget breakdown. You can click "Add More" as many times as you need until all staff and budget information is listed.

In the next section, you will sign the form, confirm the electronic signature, and click "Save & Submit Entry" at the bottom.

There will be a pop-up asking if you are sure you want to submit the application. Click "OK" and it will then finish the submission.
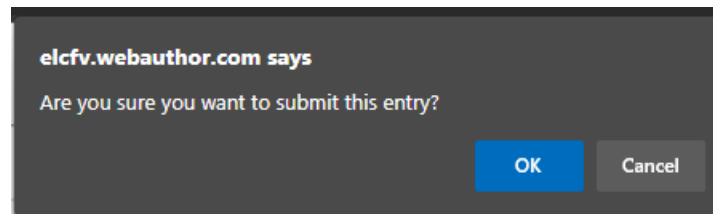
Please note that by submitting this application, there are no guarantees that the total requested budget will be approved.

You will then be directed back to the detail view of your organization's submitted requests.

You can get back to your Dashboard and continue submitting requests for your staff by clicking the top left button that looks like a newspaper cover.

*If you would like further assistance, please fill out our ARPA Help Form: ARPA Help Form - Formstack.